

Candidates' Schedules 2012

This packet contains

- Schedule for 2012-13 Candidates
- Schedule for Winning 2012-13 Candidates
- Meeting Schedule 2012-13 NSNA Board of Directors
- Meeting Schedule 2012-13 NSNA Nominating and Elections Committee
- Important Information for Candidates for 2012-13 NSNA President

National Student Nurses' Association, Inc.

SCHEDULE FOR CANDIDATES

Campaign activities take place in the David I. Lawrence Convention Center, Pittsburgh, PA in Campaign Headquarters. Check *Program Book* on site to confirm times and room locations.

Wednesday, April 11, 2012

8:00 am – 10:00 am	Assign tables and set-up for Pre-slated candidates in Campaign Headquarters
10:00 am - 10:30 am	Briefing for Pre-slated candidates and their campaign managers
10:30 am - 11:00 am	Candidates' Familiarization Session: candidates and campaign managers only
11:00 am - noon	Nominating and Elections Committee (NEC) available in Campaign Headquarters for those planning to run from the floor
Noon	Deadline for candidates running from the floor on Wednesday to have their applications turned in to the NEC
1:00 pm - 2:00 pm	Campaign Headquarters open (Meet the Candidates) NEC available in Campaign Headquarters Candidates on the slate arriving late must check in. Candidates who wish to run from the floor meet with committee to verify credentials and to prepare to be nominated from the floor at Opening Business Meeting
2:00 pm – 2:30 pm	Briefing for candidates (and their campaign managers) to be nominated from the floor at Wednesday House of Delegates Meeting
2:30 pm - 3:00 pm	Parliamentary Briefing in the House of Delegates
3:00 pm - 4:30 pm	Opening House of Delegates Candidates on the Slate will be presented to Delegates Nominations from the floor

Thursday, April 12, 2012

9:00 am - 10:00 am	NEC available in Campaign Headquarters. Pre-slated candidates, or their representative, must sign in with the NEC at Campaign Headquarters by 9:00 am on Thursday. Candidates failing to do so will be removed from the slate.
1:15 pm – 1:45 pm	Finance Forum
2:00 pm - 3:30 pm	Meet the Candidates session open to all NSNA Members
3:00 pm	Deadline for candidates running from the floor on Friday to have their completed applications to the NEC in Campaign Headquarters
3:45 pm - 6:30 pm	Resolutions Hearing

Friday, April 13, 2012

8:00 am - 9:30 am NEC available in Campaign Headquarters

8:00 am - 10:00 am Candidates Practice Speaking Session

9:30 am - 10:00 am Briefing and set-up for Candidates to be nominated at Friday Business Meeting and their Campaign Managers

10:45 am - 1:45 pm House of Delegates Meeting
All candidates to be presented to delegates

2:15 pm Candidates' Preparation for Candidates' Forums

2:30 pm - 4:30 pm Candidates' Forum: Part I

5:00 pm - 7:00 pm Candidates' Forum and Presidential Debate: Part II

7:30 pm - 10:00 pm Resolutions Hearing

10:00 pm - Midnight Meet the Candidates in Campaign Headquarters

Midnight - 12:30 am Breakdown campaign headquarters
(all materials must be removed by 12:30 am or they will be discarded)

Saturday, April 14, 2012

8:00 am - 9:30 am Voting

9:45 am - 1:45 pm House of Delegates: Report of the Tellers when available. (Business attire)
Installation of newly elected Board and NEC at close of meeting. Note that you will receive a memo with your post-election instructions during the installation ceremony to be read immediately for important information.

Newly elected Board and NEC Photo Session: Meet Jonathan Buttrick, NSNA staff and the photographer in the FRONT of House of Delegates immediately at the close of the House of Delegates.

3:00 pm – 4:00 pm Newly elected Board of Directors informal gathering (details provided following Installation of Officers)

4:30 pm Closing Ceremony—New Board and NEC will be introduced.

Sunday, April 15, 2012 (Winning Candidates Only)

7:00 am - 8:15 am Newly elected NSNA President to meet with NSNA Executive Director

8:30 am - 9:30 am Newly elected Nominating and Elections Committee*
Orientation (continental breakfast provided)

8:30 am – 10:15 am Newly elected Board of Directors ** Orientation (Continental breakfast provided) with NSNA Staff

10:30 am – 11:30 am Incoming and Outgoing Board Committee chairs meet

* 2012-13 Nominating and Elections Committee (Four members representing north, south, east and west election areas) meets with outgoing NEC

** 2012-13 Board of Directors (President, Vice President, Secretary/Treasurer, *Imprint* Editor, Breakthrough to Nursing Director, four Directors and Ex-Officio member of the Board, ANA and NLN appointed consultants)

National Student Nurses' Association, Inc.

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MEETING SCHEDULE **2012-13 BOARD OF DIRECTORS**

Pittsburgh, PA; Sunday, April 15, 2012; 8:30 am – 11:30 am **Board of Directors Orientation**

8:30 am Breakfast

9:00 am – 11:30 am Newly Elected Board and Consultants meeting with NSNA staff.

Board Orientation and Meeting New York City May 30 – June 7, 2012

Wednesday, May 30, Board Arrival in NYC (anytime)

Thursday, May 31: Board and Staff Consultations

Friday, June 1: Board and Staff Roles Workshops; FNSNA Annual Meeting

Saturday June 2 and Sunday June 3: Board Committee meetings

Monday June 4: Board workshop and Finance Committee Meeting

Tuesday June 5 and Wednesday June 6: Board of Directors Meeting

Thursday, June 7: Depart NYC (anytime)

Board Meeting and MidYear Conference, San Diego, CA, November 4-11, 2012

Sunday, November 4: Board and Staff Arrival:

Monday, November 5: Board and Staff Consultations; Finance Committee Meeting

Tues. November 6 & Wed. November 7: Board of Directors Meeting

Thurs. & Fri. November 8 and 9: Council of State Presidents

November 8-10: Career Planning Seminar

Sunday, November 11: Depart any time

Board Meeting and Annual Convention, Charlotte, NC, March 30 – April 7, 2013

Saturday, March 30: Board and Staff Arrival

Sunday, March 31: Board and Staff Consultations

Monday, April 1: Board of Directors Meeting

Tuesday, April 2: Council of State Presidents

April 3-6: Convention

Sunday, April 7: New Board Orientation and Depart after 12:00pm

Expenses Covered by NSNA:

Transportation, housing, and meals according the NSNA travel policies.

National Student Nurses' Association, Inc.

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MEETING SCHEDULE

2012-13 NOMINATING AND ELECTIONS COMMITTEE

An orientation takes place with the Nominating and Elections Committee Chair in New York City during the summer (tentative date is arrive July 25 and depart July 28). The time for the chairperson to come to NY for the orientation is scheduled collaboratively with the NSNA Executive Director, NEC staff resource person, and the NEC Chair. Following the NEC Orientation, the chairperson convenes a telephone conference call with all NEC members to discuss plans for accomplishing the committee's work. The conference call generally takes place in mid-August at a time convenient for the committee members.

Sunday, April 15 for NEC Orientation Meeting in Pittsburgh

8:30 am – 9:30 am

NEC Chair Orientation in New York City, late July, 2012

Tentative date: Arrive July 25 and Depart July28, 2012

NEC Meeting and MidYear Conference, San Diego, CA, November 5 - 11, 2012

Committee Arrival	Monday, November 5
Committee Meeting	Tuesday & Wednesday, November 6-7
Council of State Presidents	Thursday & Friday, November 8-9
Career Planning Seminar	Thursday – Saturday, November 8-10
Departure	Sunday, November 11 Depart anytime

NEC Meeting and Annual Convention, Charlotte, NC, April 1 - 7, 2013

Committee Arrival	Monday, April 1
Committee Meeting	Tuesday, April 2 (morning)
Council of State Presidents	Tuesday, April 2
Convention	Wednesday – Saturday April 3-7
Departure	Sunday, April 7 Depart any time after 12:00pm

Expenses Covered by NSNA:

Transportation, housing, and meals according the NSNA travel policies.

IMPORTANT INFORMATION FOR CANDIDATES FOR 2012-13 PRESIDENT

Please read carefully and save for future reference

Presidential Debate: Candidates for NSNA president will take part in a Presidential Presentation and Debate at the **Candidates' Forum Part II** on Friday, April 3. Refer to Presidential Presentation and Debate information in the Candidates' Packet.

Installation of Officers: New officers are installed at the close of the House of Delegates meeting on Saturday, April 14. **At that time, the new NSNA president will address the House of Delegates. Remarks should be kept brief.**

Meeting with NSNA Executive Director:

The executive director is the staff liaison for the NSNA president. The newly elected president meets the executive director for a briefing breakfast on Sunday, April 15, at 7:00 a.m. (confirmation of time and location will be included in a memo given the newly elected president when election results are announced).

Post-Convention Board of Directors Orientation: The newly elected president presides at the post-convention board of directors' orientation meeting on Sunday, April 15. The executive director reviews the agenda, procedures, and other important information prior to the meeting. Committee chairs are appointed at this time.

Presidential Scholarship: The NSNA President is eligible to apply for the Foundation of the NSNA Presidential Scholarship. The scholarship supports tuition, fees, and books. Application and details will be provided following election.

President's Travel During the Year: During the year, the NSNA president represents NSNA at meetings of other nursing organizations. The executive director attends with the president. The following meetings are scheduled (others may be added during the year):

- American Nurses Association House of Delegates (June 13-16, 2012) Maryland
- Foundation of the NSNA Trustees Meeting (generally scheduled August) NYC
- National League for Nursing Education Summit, September 19-23, 2012 Anaheim, CA
- Nursing Organizations Alliance, November, 2012 (location TBA)

The travel schedule for the president and executive director can be hectic. Candidates must consider this prior to running for national office. The executive director will review the meetings, the dates of arrival and departure, and the president's responsibilities when they first meet on Sunday morning, April 15.

The Presidential Debate Topic:

TBD